

Risk Assessment Form

Activity/Work Area Assessed:	CSC – Members Regatta Day
People at Risk:	Carrickfergus Sailing Club Members, Families and friends of members, Staff and Families and friends of staff
Assessment Date	24 th August 2020

Risk Evaluation

Hazard/Risk	Who might be harmed?	Risk Areas	Control Measures	Review Date	Signed
Spread of covid-19	Staff Members Cleaners Contractors Visitors Families of the above Anyone else who comes into contact with any of the above	<u>Opening Bar facilities and outside area only</u> <ul style="list-style-type: none"> • Social distancing • Toilets • Changing rooms • Sanitiser • Bar service • Table Service • Signing in 	<ul style="list-style-type: none"> • Communication to members outlining plans for the day and reminder of health and safety obligations • Seating area designed to ensure current distancing • Seating area clearly marked out • Notices on tables re social distancing • Spray has marked 2m on balcony area • No queueing on the stairs • No seating on the balcony • Members only • Members of committee to monitor compliance • One member of bar staff plus one staff member for table service when required • One area to order and one to collect drinks • Bar staff issued with visors • Contactless payment only at the bar – Bar ID number not required, members only • Plastic cups only which customer should dispose of in bins provided • Notices put up re safety on stairs 		

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			<ul style="list-style-type: none"> • Bottle bin available so members can dispose of bottles • Bar staff to empty bins at closing (bin bags) • Antibacterial spray and paper towels available to members to clean their tables (and chairs) if required • Hand sanitiser units in place • Antibacterial soap in bathrooms • Paper towels in bathrooms • Bins in bathrooms • Bins in the seating areas • Notices to remind to wash hands for 20 seconds and dry properly • Suspension of adding money to bar cards • Opening hours 13:00 – 21:00 • Bar closing early enough to avoid members being outside with insufficient light • Marquee (with open sides) available for shelter but posters will be up to remind of social distancing • One person providing live entertainment, outside • Entertainer has been briefed to sing more subdued songs and not ones that will encourage vigorous or slow dancing, or touching, such as Proud Mary, Sweet Caroline, etc... • Dancing is not promoted and must only be within social bubbles and social distancing should be adhered to • Area will be marked so members do not approach the singer...requests should be made on paper and left in an area to be agreed • Cleaner will have all public areas sanitised • All chairs (including spare) will have been cleaned with anti-bacterial spray • Bar staff will have bar area sanitised 		

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			<ul style="list-style-type: none"> • Changing room toilets only to be used • No queuing inside corridor area to toilets • No visitors allowed indoors • Book is available at the bar serving table and bar staff to request those ordering drinks put in their names and those of their guests. This will be supplemented by checks by Committee members. • Note to encourage members to download the stop covid app will be included on member communication. • Additional posters to remind of social distancing • Communication to members will request that they do not attend the event if they, or anyone they have been in contact with is showing symptoms of covid-19 		
	<p>Sailing Members Visitors Families of the above Anyone else who comes into contact with any of the above</p>	<p>Rigging, Launching and Recovery of Boats</p>	<ul style="list-style-type: none"> • Hand sanitizer points provided in the boat park • Sailors should spread out when rigging/derigging and maintain a 2m distance • Avoid touching other sailors boats trailers • If this cannot be avoided .e.g moving a trailer for a single handed sailor gloves should be worn or hands sanitised using the points provided • One boat will launch at a time with a minimum 2m distance to be maintained on the slipway • Sailors should avoid using the hose before or after racing 		

